

6 August 1971

MEMORANDUM FOR: Chief, Staff Personnel Division
SUBJECT : Visits by Division Personnel to Operating Components
REFERENCE : Report of the Inspector General's Survey of the
Office of Personnel, April 1971, Recommendation
No. 9

1. This memorandum confirms our discussion of the referent Report and your course of action with respect to the subject.
2. Recommendation No. 9 refers specifically to the Selection Branch (3 officers), but its rationale is applicable to the Placement Branch (5 officers) as well. To ensure that personnel of both Branches have a continuing face-to-face relationship with their customers, it is requested that you establish a schedule by which each officer will make personal visits to designate operating components on at least a weekly basis. Your schedule should go into effect as soon as feasible, no later than 30 August 1971.
3. You and I, in our weekly discussions, will monitor the performance and effectiveness of this expansion of first-hand communication.



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Deputy Director of Personnel
for Recruitment and Placement

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GROUP 1
Excluded from automatic
downgrading and
declassification